

25X1

1 November 1960

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I wish to express my appreciation for the hospitality extended [redacted] by you and your people during his recent visit to your office. I understand the new file system met the approval of your people and will be completed upon the receipt of new file folders and additional file guides.

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We have ordered for you the new file folders, the book storage shelving and other accessories. You should receive the file folders in another 10 days to two weeks. The shelving vendor (Diebold, Inc.) promises delivery of the shelving to us around 28 November. I will notify you in advance of its shipment to you.

I am glad we were able to be of some help to you and hope you will feel free to call on us again in the future.

Yours truly,

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Distribution

Orig & 1 -

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1 - RMS Copy

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Mgt/S/RMS/RDB [redacted] (2 Nov '60)

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